

Office of
SELECTMEN
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**BOARD OF SELECTMEN
WORKSHOP
MEETING MONDAY, June 13, 2016
MEETING MINUTES
GLADYS L. HURRELL REHOBOTH SENIOR CENTER**

Present: Frederick "Skip Vadnais, Chairman; Gerald Schwall, Vice Chairman; Susan Pimental, Clerk; Dave Perry, Member

Absent: Helen Dennen

1.0) Executive Session: none

Call to Order at 7:15p.m.: The Board and the public participated in the Pledge of Allegiance to the Flag.

2.0) Consent Agenda

Warrants: S. Vadnais read the weekly Warrants; Withholdings 16-49A, \$25,892.61; Payroll: 16-50B, \$84,671.85; 16-50 Invoices: \$49,908.22. G. Schwall made a motion to approve the weekly Warrants as read. Second, S. Pimental. Voted 4-0

Minutes: none

3.0) Open Forum – Announcements: none

4.0) NEW BUSINESS: Action Item #1: Reserve Fund Transfer & Budget Amendments

On a motion made by S. Pimental Second by G. Schwall it was voted to approve request for transfer from the reserve fund below All Vote 4-0

Into Line #:	Department	Balance in Account	Amount of Transfer
012201-51110	Fire Chief Salary for vacation time buyout		\$5,300.00

- Needs to be budgeted in years ahead

Page Two of Four
Board of Selectmen, Meeting Minutes
June 13, 2016

On a motion made by S. Pimental Second by G. Schwall it was voted to approve budget amendments listed below All Vote 4-0

Account Name	Department	Increase	Decrease
012413-55100	Building Vehicle R/M	586.00	
012413-55100	Building Educ Supplies		200.00
012413-57320	Building 1 Day Conf		140.00
012413-53170	Building Assistant		246.00
012203-54500	Fire Other Station Supplies	32.78	
012203-57120	Fire Travel		32.78
012203-51910	Fire Uniforms	204.93	
012203-57120	Fire Travel		204.93
012203-55801	Fire TO Gear & FF Equip	87.80	
012203-57120	Fire Travel		87.80
012052-51310	Police Wages OT	6,274.30	
012052-51120	Police Wages FT		6,274.30
012052-51510	Police Vac Replace	476.61	
012052-51920	Police Uniform Allowance		50.00
012052-51560	Police Fam Leave		426.61
012052-51990	Police Hol Replace	1,417.04	
012052-51460	Police Comp Replace		1,417.04
012923-55800	Animal Control Supplies	32.18	
012923-53000	Animal Control Prof Tech		32.18
011693-53030	Agricultural Comm Advertising	32.00	
011693-57110	Agricultural Comm Mileage		32.00

Board of Selectmen is going to look into Building Inspector vehicle tire changing at 26,000 miles.

OPEN PUBLIC FORUM:

- G. Schwall: An abutter sent in a formal letter stating she cannot be at Public Hearing on Thursday June 16, 2016 to discuss 503 Winthrop Street, zoning variance for a building.

Discussions: Regarding combining Forestry with Highway Department

Forestry: Rob Johnson, Tree Warden: 4 guys, 1 full time- Foreman; Greg Abrams (\$18); 3 part time 19 hours per week (\$15.50 -15,80); 40 weeks per year

- Mow 31 cemeteries, Anawan School, road islands, road sides
- Rob does Town Hall, Senior Center
- National Grid complaints
- Home complaints, obstruction from driveway
- Trees & limbs down (Lewis Tree & National Grid help out)
- Rob does emergencies – Greg on call (to reduce cost)
- Qualifications: Greg has hydraulics license & hoisters license
- Snow removal, help Highway Department, after 8 hours pay comes out of Highway budget

❖ The Board of Selectmen feel there is no benefit, at this time, to combine departments

Highway Department

Discussions: Superintendent

- Master (5 year) plan regarding road maintenance, instead of repaving continuously, using Highway staff to maximize life of roads and public safety.
- Highway Superintendent needs to come up with a long term master plan: how to maintain roads, public safety*, snow removable, repaving, stormwater plan, etc.
- Need a comprehensive job description for Highway Superintendent
- Create a mission statement first: Develop master plan that supports the highway department mission statement
- Job description: creates a 5 year plan that is reviewed annually, plan, organize and direct; evaluation of equipment and operation; management of work flow; more discussion further on this

Page Four of Four
Board of Selectmen, Meeting Minutes
June 13, 2016

D. Perry discussed trucks: Three that are in poor condition; not maintained properly. Safety issue on the road, zero resale value. New trucks researched; sander truck combo have stainless steel bodies. S. Pimental requested list of all trucks and status. D. Perry will put a spread sheet together for next week's meeting. The members of the Board will go to Highway Department to look at trucks.

5.0) ADJOURNMENT: Selectmen Perry made a motion to adjourn the Workshop Session Meeting at 9:04 PM., Second by Selectmen G. Schwall. Schwall – aye; Vadnais – aye; Pimental – aye; Perry - aye

Frederick E. Vadnais, Jr., Chairman

Gerald V. Schwall, Vice Chairman

Susan M. Pimental, Clerk

David A. Perry, Jr., Member

Respectfully Submitted,
Kelly Hathaway
Interim Assistant Town Administrator

Approved 7/25/16