



Office of  
SELECTMEN  
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**BOARD OF SELECTMEN  
MEETING MONDAY NOVEMBER 5, 2018  
MEETING MINUTES  
GLADYS L. HURRELL REHOBOTH SENIOR CENTER**

**Present:** Frederick "Skip Vadnais, Chairman; Gerald Schwall, Vice Chairman; Dave Perry, Clerk; James Muri, Member; Michael Costello, Member

**Also present:** Deborah Arruda

**Call to Order at 7:00 p.m.:** The Board and the public participated in the Pledge of Allegiance to the Flag.

**1.0) Consent Agenda**

**Warrants for November 8, 2018:** S. Vadnais read the weekly Warrants; 19-18A Withholdings, \$28,241.48, 19-19B Payroll, \$102,829.24; 19-02 Warrant, \$81,446.73. G. Schwall motioned to approve the weekly Warrants as read. Second by Michael Costello. Vote 5-0

**Minutes:** On a motion made by G. Schwall, second by D. Perry it was voted to approve Regular Minutes for 10/29/18. On a motion made by G. Schwall, second by M. Costello it was voted to approve Regular Minutes for 7/16/18. Vote 5-0

**Open Forum – Announcements:**

Next Selectmen's meeting will be held on Tuesday, November 13<sup>th</sup> at 7:00 PM at 55 Bay State Road, Senior Center. Executive Session to be held at 6:00 PM with Attorney Brian Winner on Horton Estates.

Dighton Selectman Nancy Goulart called our office and asked to attend a Rehoboth BOS meeting to recognize Rehoboth's 375<sup>th</sup> Anniversary, possible date 11/19/18.

It was decided by the Board that a Board of Selectmen's meeting will be held on 11/26/18.

**NEW BUSINESS:**

**Action Item #1A: Municipal Building Study Committee**

Selectman Muri reported that the Municipal Building Study Committee has been meeting regularly to work out details. It is an excellent board with many experienced people having diverse talents. Selectman Muri feels very confident that we will get a quality product.

Dan Tavares from CGA Project Management, LLC met with the Board to propose 3 options of ideas on how to move forward with achieving the best overall results in procuring a project manager, an architect and contractor to bid on a Municipal Building. He provided both Pros & Cons for each option. Mark Zawatsky a project manager from CGA and Ted Rouse were unable to attend.

- Option 1: Seek Town Approval Based on Conceptual Design Cost Estimate
- Option 2: Seek Town Approval Based on Construction Document Estimate

- Option 3: Seek Town Approval Based on Actual Construction Bids

The Municipal Building Study Committee consists of the following members: Deputy Chief James Medeiros (Chairman), Fire Chief Frank Barresi, Helen Dennen, Carolyn Panofsky, Richard Panofsky, David Foss, Joe Nunes, Scott Meagher, and Bill Maiorano. The committee voted on Option 3 for the main fact that all costs would be actual, with only a few exceptions.

- D. Foss – The committee has met a few times and wants to put a plan together that works for the Town and residents. Our approach is to gather information, develop designs, and cost estimates. When we meet with the Town for budget approval we are voting on real numbers. We have put some options together and are looking towards working with the project manager and architect to put design plans together to get us to a bid process. When we meet with the Town it will be with actual numbers from contractors.
- G. Schwall – When you have gathered information and before you go out to get estimates I would like our Board to review what you have.
- D. Tavares – What was mentioned is one way we can approach this project, but there are other methods. The committee feels that it would be best to get actual numbers. Town of Freetown is going through the same process now and in their bid packets they explained to the contractors that they are working on getting the money and they give them a time frame.
- D. Perry – Putting quotes together is a lot of work and if contractors feel that they may not be awarded the bid, they may be hesitant to give out actual costs. Maybe we can research together and get estimates and try to get money allocated for the project then go out for bids. That way we know what we are dealing with.
- J. Muri – If costs are based on estimates then the residents will worry that it may end up being more. We have been through this before and the committee has discussed it and the OPM says contractors are hungry for business and will give out actual numbers in order to be awarded the bid.
- M. Costello – I have been through this before and feel we should go out for the bids first then we know what we are dealing with. Contractors understand that money will be allocated at the Town Meeting.
- R. Panofsky – This process allows for maximum input and sharing of information through the entire process. When we are ready for the bids everyone will know what is involved.
- F. Barresi – This process eliminates a lot of questions and it will be all in black & white.
- Carolyn Panofsky – The committee would review all information and update the Board periodically.
- G. Schwall – First, past project procedure did not work. Secondly, we would have to hire a project manager right off the bat to gather all the necessary information. Everything I have heard makes sense, it's different than how it's been done in the past.
- J. Muri – It is a multi-step process, need to get multi bids, one for an architect, contractor, and project engineer, etc. This process will ensure tight control of project.
- Dan Tavares - When working with a large costly project an OPM is required, by law. They will walk you through the process. Then you procure the architect. The work that has been done in the past may be used again for this phase. We are looking at about 10 months before going out for bids. Tonight, we are just looking for approval to use a different process. One that will allow everyone to see the process.
- G. Schwall – No one here has the background in putting together RFQ. We will need a person that is an expert at working with bid details to let us know what will be needed, item for item. Then we will go to counsel to fill in the rest of the RFQ.
- D. Foss – We are in the gathering stages at this point.
- Dan Tavares – We would assist the town in the preliminary process and would help with the RFQ, but would not write the RFQ.
- D. Perry – We have stumbled in the past, but I feel this way will work better and will keep everyone better informed on what is going on.

- J. Muri – The purpose of tonight’s meeting was to inform the Board on what the committee was planning and what direction we are going.

- **Discussion:**

- Tish Vadnais – Can we use the engineer grant money to help off-set costs? It was meant for professional help.

- J. Muri – SRPEDD money may not be applicable, it was a climate change grant.
- M. Costello – We can receive grants for cost savings projects. When we go to finance project we will look into grants.
- G. Schwall - We will look into grants and what the specifications are.

Tish Vadnais – Is this group (Municipal Building Study Committee) going to look into what can be done with the current Town Hall?

- S. Vadnais – Chief Jennings of the Saconnet Wampanoag Tribe expressed interest in buying the building. They can receive grants to fix the building. For the Town to fix it up and reuse it for another purpose would be very costly.

### **Action Item #1: Keep Rehoboth Beautiful**

Abby Abrahamson presented the Board with a fundraising campaign called “Spruce Up the Town” in which the committee would sell “spruce tree seedlings” to raise money to help fund litter prevention in Rehoboth.

Two projects that Abby is working on are

1. Litter Collection Barrels
2. Road Side Clean-up

The seedlings would come from her grandparents. The name of the fundraiser was Ron Whittemore’s idea. Suggestions from the Board on where Abby could try and sell the seedlings were the Annual Town Meeting, and Transfer Station. She will also be selling them at the Farmer’s Market in the Spring.

M. Costello – Abby has done a tremendous job in keeping our town beautiful and she has kept my department very busy. I look forward to the next clean up.

Motion made by Michael Costello, second by Gerry Schwall to approve the selling of spruce tree seedlings by “Keep Rehoboth Beautiful Committee.” Location to be announced at a later time. Vote 5-0

### **Discussion:**

S. Vadnais – M. Costello will continue to oversee this project.

Ron Whittemore – How do we get the funds back to Town Hall?

G. Schwall – Town Treasurer will record the funds and they will be deposited into a special account that has been set up by the Town Accountant. As you take in the sales keep a log with name and seedlings sold.

S. Vadnais – Check with the Treasurer’s office and Accounting before making any sales to make sure everything is set up properly.

### **Action Item #2: 7:30 Public Hearing Application for Class II Auto License**

A public hearing was scheduled for 11/5/18 BOS meeting for the application on Town Auto, however with the COA being set up for the 11/6/18 Election, the hearing will be continued to 11/13/18.

A motion made by Gerry Schwall, second by Michael Costello to open the Public Hearing at 7:30 PM. Roll Call Vote: Schwall, aye; Costello, aye; Muri, aye; Perry, aye; Vadnais, aye.

A motion made by Michael Costello, second by Gerry Schwall to continue the Public Hearing to 11/13/18 at 7:30 PM. Roll Call Vote: Schwall, aye; Costello, aye; Muri, aye; Perry, aye; Vadnais, aye.

**Discussion:**

S. Vadnais – This needed to be done because of the Election tomorrow. All parties will need to attend on 11/13 and any abutters that have any questions are invited to come and we will discuss them at that time.

**Action Item #3: HMEP Grant**

A motion made by M. Costello, second by G. Schwall to approve and authorize Chairman Vadnais to sign HMEP Grant contract for REMA in the amount of \$1150.00. The money will be used for a tablet or printer for REMA. Vote 5-0

**Action Item #4: Budget Amendment**

Vote to approve budget amendment:

| Account Number | Department                         | Increase   | Decrease   | MTA   |
|----------------|------------------------------------|------------|------------|-------|
| 011223-57412   | BOS-Fire Special Events Expense    | \$2,305.90 |            |       |
| 011223-57410   | BOS-Highway Special Events Expense |            | \$1,587.20 |       |
| 011223-57411   | BOS Police Special Events Expense  |            | \$718.70   | DP/GS |

Vote 5-0

**Discussion:**

G Schwall – This was to pay the ambulance staff for the parade. Money was put aside for public safety.

**Action Item #5: Trench Permit**

Selectman Costello provided information regarding trench permitting for the Town. Let's not rush through this procedure. We need to make sure we have all information. Will need an article to be placed on the warrant for General Bylaw update.

Board discussed best method to take to ensure all necessary parties are involved at the beginning of the process and that nothing falls through the cracks. Building Dept and BOH need to be involved during the Trench process. Need to come up with a form/permit that will work and an appropriate fee. G. Schwall and M. Costello will work together on permit form and fee. May need to seek help from counsel. Trying to get something set up prior to the Annual Town Meeting.

- M. Costello – In 2009 the state mandated a form to be in place when a trench is being dug. We need to review the difference between 2007 and 2009 before putting a permit together. Need to have check-off points with other departments on the form.
- S. Vadnais – The Board will be temporary issuing authority with the help from the Highway Department.

Table for 11/13/18

### **Action Item #6: Rehoboth Town Events Committee**

Vote to appoint the individuals to the “Rehoboth Town Events Committee”

A motion made by G. Schwall, second by J. Muri to appoint the following individuals to Rehoboth Town Events Committee, effective 11/5/18 thru 6/30/19. Vote 5-0

David LeComte  
Jennifer LeComte  
Deborah Breckenridge  
John “Jake” Kramer

### **DEPARTMENT HEAD REPORTS**

#### **Selectmen’s Reports:**

**Vadnais:** Richard Panofsky and his committee has done a great job working with Chapter 140.

“Why do you want to make Electronic Confinement Fencing a bylaw?”

R. Panofsky – Most residents have the fencing buried in their yard, people passing by do not see it and it is usually at the border of the property. So, when they are walking, the dogs will come up to the edge of the property and scare them. Since Rehoboth has a “No Leash” law people assume dogs will charge at them. If the homeowner had a sign letting people know they have an electronic fence system, people would know that the animal will not reach them. If there are other options or suggestions, we are open to hear them. I will speak to the committee and voice your concerns.

S. Vadnais – Residents may not want signage on their property.

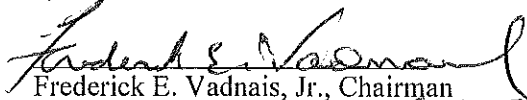
**Schwall:** Visited Newman Congregational Church on Sunday at 1pm for their “On This Land”celebration. It was their 375<sup>th</sup> Celebration and there were lectures and musical productions, it was incredible. Rebecca Smith gave a speech about our town’s history during the lectures. There were a few other Rehoboth residents there. Thank you for inviting us.

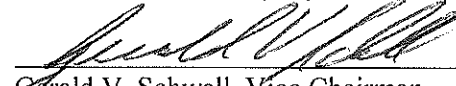
**Perry:** No Report

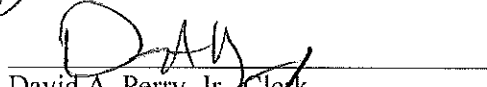
**Muri:** No Report

**Costello:** Be aware of the road work this week on Brook and Pleasant St. It will begin on Wednesday thru Friday. Please take alternate routes.

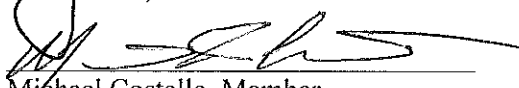
**ADJOURNMENT:** Selectmen G. Schwall made a motion to adjourn the Regular Session Meeting at 8:21 PM., Second by Selectmen M. Costello. Vadnais – aye; Perry – aye; Costello – aye; Schwall – aye; Muri – aye.

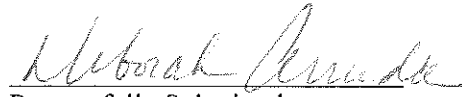
  
Frederick E. Vadnais, Jr., Chairman

  
Gerald V. Schwall, Vice Chairman

  
David A. Perry, Jr., Clerk

  
James Muri, Member

  
Michael Costello, Member

  
Respectfully Submitted,  
Deborah Arruda  
Assistant to the Town Administrator

**Approved: 12/17/18**