



Office of  
SELECTMEN  
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**BOARD OF SELECTMEN  
MEETING OF THE BOARD OF SELECTMEN  
MONDAY, MAY 23, 2022  
MEETING MINUTES  
FRANCIS HALL BUILDING, FRANCIS FARM  
27 FRANCIS FARM ROAD**

**Present:** Selectman Frederick "Skip" Vadnais, Selectman George Solas, Selectmen Michael Deignan  
**Absent:** Interim Town Administrator Deborah Arruda

**Call to Order at 7:00 p.m.:** The Board and the public participated in the Pledge of Allegiance to the Flag.

**1.0) Consent Agenda**

**Warrant for May 23, 2022:**

G. Solas motion to approve the Warrant for the week of May 23, 2022: 22-48B Payroll \$153,081.56; 22-47A Withholdings \$37,817.16; 22-47 Warrant \$68,854.43; 22-47R Refund Warrant \$76,261.82; 22-47R1 Refund Warrant \$2,892.54. Second by M. Deignan. Vote 3-0.

**Minutes:** Executive Minutes: none

Regular Minutes: 10/4/21, 10/12/21, 10/18/21 and 10/25/21

G. Solas motion to approve Regular Meeting Minutes for October 4, 2021. Second by M. Deignan. Vote 3-0.

G. Solas motion to approve Regular Meeting Minutes for October 12, 2021. Second by M. Deignan. Vote 3-0.

G. Solas motion to approve Regular Meeting Minutes for October 18, 2021. Second by M. Deignan. Vote 3-0.

G. Solas motion to approve Regular Meeting Minutes for October 25, 2021. Second by M. Deignan. Vote 3-0.

**Announcements:**

Chairman Vadnais opened the meeting with the news of E. Otis Dyer Sr.'s passing and held a moment of silence. Mr. Dyer provided the town with over 57 years of dedicated service.

Next BOS meeting will be held on Monday, June 6, 2022 at 7pm at Francis Farm-Francis Hall Building.

**TOWN ADMINISTRATOR'S REPORT**

**OPEN PUBLIC FORUM:**

Geri Hanimel, Town Nurse, gave a brief COVID statistic and health update. (Timestamp 7:55)

**NEW BUSINESS:**

**Action Item (1): Vote to Reorganize the IT Committee**

The 3 current members from the IT Committee will be meeting with the BOS to reorganize their committee.

Jay Jil motion to Approve Anna Deignan as Chair for the IT. Second by Tim Maynard.

Jay Jil approve Tim Maynard as the Clerk to the IT Committee. Second by Anna Deignan.

Anna Deignan announced for anyone interested that the Committee is looking for more members. The committee is in the process of forming a charter of what the group hopes to contribute to the Town. Anyone interested in joining would be able to help bring ideas to the charter, update existing Town IT Policies, and more.

**Action Item (2): Vote to Approve Aoife Fogarty as Dispatcher for the Police Dept**

Deputy Chief Mark Rossi is requesting that the Board approve Aoife Fogarty as a dispatcher for the Police Department; effective June 8, 2022.

M. Deignan approve Aoife Fogarty as Dispatcher for the Police Department; effective 6/8/22. Second by G. Solas. Vote 3-0.

**Action Item (3): Discussion with Representative of the Green Energy Committee Regarding Use of Remaining Grant Funds**

Carolyn Panofsky is recommending that the Board use the remaining \$5000 of the MA DOER Green Communities Designation Grant funds toward a contract to employ a town resident to help assist the Green Energy Committee to fulfill accountability requirements under the grant. The individual could help with tracking projects, collection of data and report preparation, as well as assistance in the preparation of the new grant application.

M. Deignan motion to empower the Green Energy Committee to undertake the task of identifying an individual to fulfill the requirements of a job description that's prepared by the Green Energy Committee. Furthermore, return to the Board with the recommendation of a hire. Second by G. Solas. Vote 3-0.

**Action Item (4): Ratify Vote for a One Day Liquor License for Holy Ghost Brother Hood of Charity**

We received an application from the Holy Ghost Brother Hood of Charity the last week of April, but due to the Covid situation in the BOS office, it was not added to previous agendas and the function was held on 5/21/22. It was a dinner held from 6pm to 12am. The Chairman of the Board approved the license on 5.20 for ratification at this evening's meeting.

M. Deignan motion to ratify the one-day all alcohol liquor license for the Holy Ghost Brother Hood of Charity that was held on May 21, 2022. Second by G. Solas. Vote 3-0.

**Action Item (5): Vote to Approve and Sign the Special Town Election Warrant for June 11, 2022**

The Town Clerk has provided the Board with a copy of the Special Town Election Warrant for your approval and signature.

G. Solas motion to approve and sign the June 11, 2022 Special Town Election Warrant. Second by M. Deignan. Vote 3-0.

**Selectmen's Reports:**

Vadnais: none

Deignan: There was a minor outbreak of COVID at the Town Hall which resulted in a staffing issue. Requested the Board give notification to employees of when there is an illness. This alert wouldn't include personal information of the ill individual, but the most recent day they were in a Town building. The Board agreed that M. Deignan should post a policy of COVID notification.

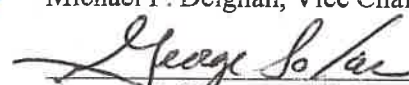
Solas: none

**ADJOURNMENT:**

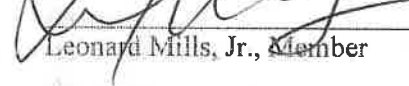
Selectman M. Deignan motion to adjourn the regular session. At 7:51PM. Second by M. Deignan.

  
Frederick E. Vadnais, Jr., Chairman

  
Michael P. Deignan, Vice Chairman

  
George M. Solas, Sr., Clerk

  
Robert Johnson, II, Member

  
Leonard Mills, Jr., Member

Respectfully Submitted,  
Logan Shaker

**Approved: 11/28/2022**