

Office of
SELECTMEN
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BOARD OF SELECTMEN MEETING
Monday, June 12, 2023 6:30 PM
EXECUTIVE SESSION MEETING MINUTES
Francis Farm- Health & Human Service Conference Room
27 Francis Farm Road

Present: Selectman Frederick "Skip" Vadnais, Selectman Leonard Mills, Jr., Selectman Robert Johnson II and Town Administrator Deborah Arruda

Absent: Selectman George Solas, Sr. and Selectman Michael P. Deignan

At 6:35 PM Chairman Vadnais called the meeting to order in open session, stating the first order of business is Executive Session.

On a motion made by Selectman Robert Johnson, seconded by Selectman Leonard Mills, it was voted to enter Executive Session at 6:35 PM ***pursuant to MGL CHAPTER 30A, §21 (a) (7) to review and approve Executive Session 6/5/2023, (2) to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.***

Roll call: Mills, aye; Johnson, aye; Vadnais, aye. Vote 3-0.

Minutes:

Executive Minutes: 6/5/2023

On a motion made by Selectman R. Johnson, seconded by L. Mills, it was voted to approve and release the June 5, 2023 Executive Minutes. **Roll call:** Johnson, aye; Mills, aye; Vadnais, aye. Vote 3-0.

Topic of discussion:

Town Administrator's Employment Agreement

Selectman Mills reviewed the Town Administrator Deborah Arruda's contract.

Selectman Vadnais raised question regarding not giving notification within the 90 days to the Town Administrator on renewal of contract- what happens? Does contract renew automatically? Needs clarification.

Selectman Mills will work with town counsel to get an answer.

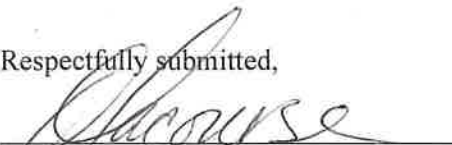
On a motion made by Selectman R. Johnson, seconded by Selectman Mills, it was voted to renew the contract between TOR and Deborah Arruda, Town Administrator. **Roll call:** Johnson, aye; Mills, aye; Vadnais, aye. Vote 3-0.

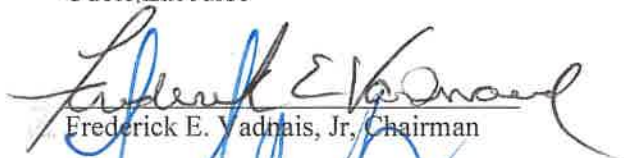
FY2023 PTO for Deb Arruda was reviewed, along with 104 vacation hours remaining (until July 16, 2023). The Board approved PTO of 20 hours to be taken this week. The Board approved vacation schedule submitted by Deb Arruda and approved 40 hours to be rolled over into FY24

Adjournment:

On a motion made by Selectman R. Johnson seconded by Selectman L. Mills, it was voted to adjourn the 6/12/2023 Executive Session at 6:58 PM and to reconvene in Regular Session. **Roll call:** Mills, aye; Vadnais, aye; Johnson, aye. Vote 3-0.

Respectfully submitted,

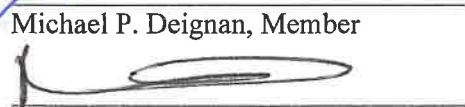

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Frederick E. Vadnais, Jr., Chairman


Leonard Mills, Jr., Vice Chairman


George M. Solas, Sr., Clerk


Michael P. Deignan, Member


Robert Johnson II, Member

BOARD OF SELECTMEN

Approved: 6/26/2023