



Town of Rehoboth

PLANNING BOARD

Site Plan Approval: CHECKLIST

SUBMISSION

- ☐ Completed 'Site Plan Approval' Application
- ☐ Completed 'Site Plan Approval' Plan (10 paper prints)
- ☐ Appropriate Filing Fee
- ☐ **File with Town Clerk**

PLAN CONTENT

All site plans shall be prepared by a **registered architect, landscape architect, or professional engineer** unless this requirement is waived by the Planning Board because unusually simple circumstances. **All site plans shall be on standard 24" x 36"** sheets and shall be prepared at a sufficient scale to show:

- ☐ locus plan;
- ☐ location of structures within 100 ft. of the property lines;
- ☐ existing and proposed buildings, showing setbacks from property lines;
- ☐ building elevations (elevations in relationship to mean sea level) of the lowest floor (including basement or cellar) of all structures;
- ☐ existing and proposed contour elevations in two-foot increments;
- ☐ parking areas, driveways and facilities for pedestrian movement;
- ☐ the location and description of all proposed septic systems, water supply, storm drainage systems, utilities, and refuse and other waste disposal methods;
- ☐ lighting;
- ☐ loading and unloading areas;
- ☐ existing and projected traffic volumes from the site and effect on the local road network;
- ☐ drainage calculations and soil tests for the location of the building(s), parking areas and drainage facilities;
- ☐ proposed landscape features including the location and a description of screening, fencing and plantings;
- ☐ other information as may be deemed necessary to determine compliance with the provisions of this by-law;
- ☐ the location, dimension, height and characteristics of proposed signs;
- ☐ the location and a description of proposed open space or recreation areas.



TOWN OF REHOBOTH

PLANNING BOARD

SITE PLAN APPROVAL

FILE# _____
OWNER _____
STREET _____ FOR
PLANNING BOARD USE
ONLY
DECISION DEADLINE _____

APPLICATION FOR APPROVAL OF A SITE PLAN

(DIRECTIONS)

1. The application must be completely filled out
2. The application must be completed in duplicate
3. Assessor's Map and Lot number **MUST** be filled in
4. **TEN** plans, drawn to scale by a registered engineer/surveyor must be submitted
5. ALL ABUTTERS AND ABUTTERS TO ABUTTERS WITHIN 300 FEET MUST BE LISTED ON THE ATTACHED FORM. The responsibility of listing ALL abutters and having the list certified by the Rehoboth Assessors Office lies with the applicant.

Please return the completed application to the office of the Town Clerk

_____ I hereby certify that I have examined the Ground Water Overlay Map and I **have determined that NO PORTION of the Property falls within the Groundwater Protection District**

____ I hereby certify that I have examined the Ground Water Overlay Map and

I have determined that SOME PORTION of the PROPERTY does fall within the Groundwater Protection District and I am CONCURRENTLY FILING a GROUNDWATER SPECIAL PERMIT



TOWN OF REHOBOTH

PLANNING BOARD

SITE PLAN APPROVAL

APPLICATION FOR APPROVAL OF A SITE PLAN

FILE# _____
OWNER _____
STREET _____
FOR PLANNING BOARD
USE ONLY

DECISION DEADLINE

Date: _____

Location of project: _____

Assessor's Map: _____ LOT: _____

Owner of project location: _____

Fully describe proposed project: _____

THE UNDERSIGNED HEREBY APPLIES FOR SITE PLAN APPROVAL UNDER THE PROVISIONS OF CHAPTER E, SECTION 6.7 OF THE ZONING BY-LAW OF THE TOWN OF REHOBOTH, IN ACCORDANCE WITH THE SAID BY-LAW AND ALL AMENDMENTS THERETO AND OF THE GENERAL LAWS OF THE COMMONWEALTH OF MASSACHUSETTS.

PERMISSION IS HEREBY GRANTED TO THE REHOBOTH PLANNING BOARD AND/OR ITS AGENT TO INSPECT THE PROPERTY AT REASONABLE TIMES

**ALL STATEMENTS AND INFORMATION ON THE PLAN WILL BE PROVIDED UNDER THE
PAINS AND PENALTIES OF PERJURY**

APPLICANT-PRINT

OWNER- PRINT

APPLICANT- SIGNATURE

OWNER- SIGNATURE

STREET ADDRESS

STREET ADDRESS

TOWN, STATE, ZIP CODE

TOWN, STATE, ZIPCODE

PHONE NUMBER

PHONE NUMBER

CELL PHONE NUMBER

CELL PHONE NUMBER

EMAILADDRESS

EMAIL ADDRESS

ENGINEER/ SURVEYOR:

ENGINEER COMPANY/ SURVEYOR

CONTACT PERSON

ENGINEER PHONE NUMBER

ENGINEER FAX NUMBER

ENGINEER'S ADDRESS

ENGINEER'S ADDRESS

ENGINEERS EMAIL ADDRESS

Must be submitted to the Town Clerk's Office
RECEIVED BY THE REHOBOTH TOWN CLERK:

DATE RECEIVED

TIME RECEIVED

SIGNATURE OF THE TOWN CLERK

____ Completed Checklist _____ 10 Print of Plans
____ Evidence of Ownership _____ 1 Print to Board of Health

Fee\$ _____

\$600.00 application fee plus _____ \$0.75 per Sq. ft. of gross building area

Check# _____

Cash _____

**NAMES AND MAILING ADDRESSES OF ABUTTERS AND ABUTTERS TO ABUTTERS WITHIN 300
FEET OF THE PROPERTY (This list MUST be certified by the Assessor's office)**