

Office of
SELECTMEN
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BOARD OF SELECTMEN
MEETING Monday, August 31, 2015
MEETING MINUTES
GLADYS L. HURRELL REHOBOTH SENIOR CENTER

Present: Michael Costello, Chairman; Fredrick "Skip" Vadnais, Vice Chairman; Susan Pimental, Clerk; David Perry and Gerald Schwall

Also Present: Helen Dennen, Interim Town Administrator

1.) Call to Order at 7:00p.m.: The Board and the public participated in the Pledge of Allegiance to the Flag.

2.) Consent Agenda

Warrants: M. Costello read the weekly Warrants: 16-08A, Withholdings, \$113,862.01; Payroll: 16-09B, \$81,932.60; Invoices: 16-09, \$19,734.78; and Veterans: 16-09V, \$10,914.08. Sue Pimental made a motion to approve the weekly Warrants as read. Second, G. Schwall. Voted 5-0

Open Forum: S. Vadnais mentioned with the passing of Walter Munroe if anyone wants to make a donation can send it to the Rehoboth Agricultural Trust Fund with a notation "in honor of Walter Munroe".

M. Costello announced that there will be a road closure on Pleasant St. from Cameron Way to Idle Woods due to the bridge being deemed as unsafe by Mike Tyler and the State Inspector. The bridge should be fixed in a timely manner because the Town Highway Department is doing the work instead of the state and we already have the culvert in town. Next meeting will be held Tuesday September 8 at the Senior Center at 7:00pm and also an Executive Session Meeting on Thursday September 3 at 6:30pm.

Town Administrator's Report:

On Wednesday, August 26, 2015 I attended the Department of Public Utilities Public Hearing on the Electric Aggregation Plan for our Town. Ross Perry of SRPEDD presented a plan on behalf of 15 local towns. Of the 15 towns that are part of the plan, 13 of the towns were represented at the hearing. Mayor Dumas of Attleboro and a representative of the Fall River City Council gave sworn statements in favor of approval of the plan. At this time we will wait and see if DPU approves the plan. Approval is expected by the end of September to first week of October.

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Governor has signed Act authorizing the long term lease of the former Anawan School and takes effect upon its passage.

In regards to the Sealer of Weights and Measures position, I have contacted Shawn Cadime of Seekonk. They are advertising and have someone who is interested, but will need to be trained. I also contacted Swansea and they have someone who is willing to come to our town and help as needed. He does Swansea and Fall River. M. Costello asked to find out what he charges so we don't go over budget. We possibly can use a temporary until Seekonk trains.

I attended the Economic Development Committee meeting last Wednesday and will do my best to attend their meetings monthly. They have a lot of ideas.

MMA Legislative breakfast will be on October 2, 2015. The fall meetings will take place as the Legislative nears the end of the first year of a two-year legislative session, with a number of high-profile bills affecting local government lined up for possible action. Conversations also begin in the fall about the fiscal 2017 state budget and prospects for municipal and school aid next year. The meetings will include discussions ranging from budget and finance (including Chapter 90 and other capital programs) to an array of policy issues affecting local the government.

3.) New Business:

Action Item 1: IT Committee

J. Muri present states that there have been problems at the Police Department with virus attacks and that has been solved. The real problem is that they don't have protection on the work stations. No protection on the server that also handles Town Hall. The dispatchers station which has 24/7 activity is also very important. We have reviewed the needs of the police with Chief Trombetta, we came up with what we believe to be a reasonable plan. It's not the best plan but it's also not the most expensive plan. We have come up with a plan to cover 15 work stations and it will also cover the main router that has all the internet traffic coming in. The total for the plan is \$4800.00 a year. There was a lot of discussion throughout the committee and we felt that this was the best solution, especially given that this is the police that have a lot of sensitive information on their computers and being mission important (meaning that have to be running all the time). We felt that the police merited more protection. S. Pimental asked where are these 15 stations? Muri stated that Mark and Derek did an inventory and he trusts them. This does not include the vehicles which are not as much at risk, because they do not carry email service. S. Pimental asked if we are locked into this contract for a year and Muri said "no". We have to give them a 10 day notice with a reason or we can modify the agreement (add or remove). S. Pimental stated I am not opposed to computer protection but until we have a solid agreement, what do we do in the interim? Muri stated it was a serious threat but I don't want to go into detail. I have sent agreement to Town Counsel and I believe it is an appropriate contract for us. I don't know where we stand as far as funds available for this agreement. There was a lot of

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consolidation under the Board of Selectmen from the previous Town Administrator and I have not seen a line item report since that has happened. S. Pimental asked if he could get a report for the Board to view. M. Costello stated we will wait to get agreement back from Town Counsel the budget report review and then we will put it back on the agenda.

J. Muri recommends new appointment member.

S. Pimental motions to approve new IT member based on IT Committee recommendation, she approves Peter Beerman effective 8/31/15 – 6/30/16 as a regular member 2nd by G. Schwall All Vote 5-0

Peter Beerman was present M. Costello thanked him for volunteering his time to help out the town and welcomed him aboard.

J. Muri also recommended a non-voting member to be appointed. This will do several things for the Committee: it will give us an on deck member, they could join in on the discussion and we could consider their thoughts.

S. Pimental motions to approve an associate non-voting member based on IT Committee recommendation, Anna LeSueur for the term 8/31/15 – 6/30/16 2nd by G. Schwall All Vote 5-0

M. Costello makes a motion to Open Forum for Action Item #2 2nd by S. Pimental All Vote Schwall-aye, Perry-aye, Pimental-aye, Pimental-aye, Vadnais-aye

Action Item 2: Order of Taking Hearings for Liberty Lane, Lorimar Lane & Mikayla Ann Drive

The Board asked if any comments or questions. There was none so open forum was closed.

S. Pimental made a motion to adopt an Order of Taking of an easement over Liberty Lane, as shown on the Rehoboth Assessor's Map 19, for the purpose of establishing it as a public way. Further, the Board had determined that the property consisting of Liberty Lane is of nominal value and therefore awards damages in the amount of \$0.00 in connection with this Order. Second by G. Schwall. Roll Call Pimental-aye, Vadnais-aye, Schwall-aye, Perry-aye, Costello-aye

S. Pimental made a motion to adopt an Order of Taking of an easement over Lorimar Lane, as shown on a plan described in the subdivision plans approved by the Rehoboth Planning Board on October 9, 1996 designated as Key Plan Rosemary Ridge Summer Street Rehoboth, developed by Caputo and Wick, Ltd. Professional Engineers, 1150 Pawtucket Ave., Rumford, RI 02916, dated July 2, 1996, for the purpose of establishing it as a public way. Further, the Board has determined that the property consisting of Lorimar Lane is of nominal value and therefore awards damages in the amount of \$0.00 in connection with the Order. Second by D. Perry Roll Call Vadnais-aye, Pimental-aye, Perry-aye, Costello-aye G. Schwall abstained, lives on Lorimar Lane

S. Pimental made a motion to adopt an Order of Taking of an easement over Mikayla Ann Drive, as shown on a plan described in the subdivision plan as approved by the Rehoboth Planning Board on March 10, 2004 designated as "As-built Acceptance Plan construction plans known as

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Stoney Path Farm, Mikayla Ann Drive in Rehoboth, Bristol, Co., Mass.” Drawn by Barry R. McGee, P.L.S., 71 Fall River Avenue, Rehoboth, MA dated December 17, 2003, revised through February 24, 2004, for the purpose of establishing it as a public way.

Further, the Board has determined that the property consisting of Mikayla Ann Drive is of nominal value and therefore awards damages in the amount of \$0.00 in connection with this Order. Second by G. Schwall Roll Call Vadnais-aye, Pimental-aye, Perry-aye, Costello-aye

Action Item 3: Animal Advisory Committee Appointments

Richard Panofsky recommends Nancy Scott-Pupolo as a full member appointment. Nancy was present, she stated her name and address being 37 Martin Street. She would like to help the Committee and the Town.

S. Pimental motions to approve Nancy Scott-Pupolo as a full member to the Animal Advisory Committee under the recommendation of the chair, Richard Panofsky for a term effective 8/31/15 – 6/30/16 2nd by S. Vadnais All Vote 5-0

Action Item 4: Policy on Quotes under \$10,000

M. Costello states we need three written quotes for bids to go through. G. Schwall agrees with M. Costello. S. Pimental feels that if something is in dire need of being repaired we should use our judgement and not necessarily get three quotes. S. Pimental states we should set a policy that states a certain dollar amount needs three quotes and to bring in front of board with recommendation, quotes and or proof of due diligence. We can use our judgement if they need three quotes. M. Costello stated Mike Tyler from Highway Department is required by law to present three quotes for Chapter 90.

S. Vadnais motions to enact a policy that any Department Head, Committee Head, Board Head be required to present three written quotes and recommendation for anything over \$1,000.00 2nd by G. Schwall S. Pimental nervous that this is going to cause a lot of unnecessary meeting time. Amended policy: G. Schwall motions to amend policy to be \$1,000.00- under \$2,500.00 present to Board of Selectmen liaison; anything \$2500.00 and over be presented to Board of Selectmen with three written quotes and a recommendation 2nd by S. Pimental All Vote 5-0

Action Item 5: 11/2/15 STM Warrant

S. Pimental states that money issue line items come in the beginning and we also address Public Safety Building, the problems are not going away. S. Pimental states we should contact Department Heads to see if they have any short falls to come before the Board of Selectmen to explain.

Action Item 6: Landfill Solar Project

Our owner's consultant Marc Zawatsky has submitted the attached report.

Helen Dennen states we may have to have an amendment to the lease. M. Costello stated that Bob Ashton has been working on some issues that we had with the encroachment of the work

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area. G Schwall asked that H. Dennen contact Town Counsel to see if we indeed need an amendment to the lease allowing them to work outside area designated. G. Schwall also brought up that they wanted to install 40' poles and that is not necessary because National Grid said that they can use ground mounted transformers that are esthetically more pleasing to the town. M. Costello asks H. Dennen to contact Marc and let him know that we want ground mounted transformers. G. Schwall asked H. Dennen about payment to Marc coming from Blue Wave. Helen told the board that she had received a check from Blue Wave and paid Marc out of that payment. G. Schwall suggests that Bob Ashton approve invoices and Helen pay Marc. The Board does not have to approve it.

Action Item 7: Interim Assistant Town Administrator Position

S. Pimental made it clear, responding to an email she received, that the position is for an Interim Assistant Town Administrator (Helen Dennen's previous position). Helen Dennen is now the Interim Town Administrator, filling Jeff Ritter's position. It is a clerical position that will be helping the Town Administrator. M. Costello stated that three candidates were interviewed and Helen Dennen's input was welcomed as well as going through their resumes. This was a tough decision for us because all three candidates were excellent. They all had excellent qualifications and would all be a perfect fit for the job. Unfortunately we can only pick one for the six month Interim Assistant Town Administrator position.

S. Pimental made a motion to appoint Melissa Enos for the position as Interim Town Administrator 2nd by D. Perry All Vote 5-0
Helen Dennen will call her and M. Costello thanked the other two candidates.

Action Item 8: Town Clerk

Laura Schwall states that this is the final phase of records management program which was approved at Town Meeting. All the records have gone through King Information. Thanks to the Highway Department all the records are at the Old Anawan School for destruction. The department heads have gone through the list of purged documents and the list has also been approved by the State. I have also reached out to three individuals (Otis Dyer, Jr., Rebecca Smith, Carol Williams) and they are reviewing the list and if they need to see anything to let me know. I am waiting on their approval so that we are not shredding anything of future value. I met with three shredding companies and looking at the boxes they consider it to be about 500 – 600 boxes and since it is all recyclable material I have ask them to give a reimbursement to the Town. The current budget that I have left in that article is \$701.40. All the companies are very secure and all documents are cross shredded, gps on all units so they can be tracked. Doc shredding is \$5 per box but they will meet us at any quote we receive. Northeast was recommended by the Seekonk Town Clerk and they will give us back approximately \$225.00 for

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the recycling reimbursement and they strongly feel that it will be more. Their first quote was \$1500 if their men came and moved the boxes to facility and deduct recycling will be about \$1250. Their second quote was if we used our trucks our men they would weigh truck full then when empty and would give us \$30 a ton. The Board feels that it would be too much for town workers to do. It would require to many trucks and man power for us to handle stated S. Vadnais. The third quote was \$9 a box which was too high.

S. Pimental makes a motion to accept Northeast Company for the shredding of Town Documents 2nd by D. Perry All Vote 4-0 G. Schwall abstained

L. Schwall also asked the Board of Selectmen if they would want her to look into electronic voting and M. Costello said yes please do.

4.) Open Forum:

Jane Foster, Animal Control Officer mentioned when she quarantines a dog for 10 days and finds out it is not registered she gets upset. She wants to tell everyone to license your dogs please. S. Vadnais states that is poses a risk to individuals not knowing if dog has been inoculated. S. Vadnais tells Jane to be aggressive with this and give written warning if need to and then seize the dog if the people don't comply. Jane adds if the dog has a dog tag please make sure the phone number is correct. S. Vadnais thinks Jane should put an article in the Rehoboth Reporter and on the web page stating these concerns.

DEPARTMENT HEAD REPORTS:

8/31/15 BOS Meeting

Vadnais: We need to notify the department heads (AgCom, etc) that there is no Right of First Refusal on 88 Gorham Street, they are not coming out of Chapter 61.

Also, the Planning Board has put a large increase (fee doubled) on review of applications charge and I thought that all fees had to be approved by the Board of Selectmen. M. Costello stated that the Planning Board can change their fees without approval from the Board of Selectmen. M. Costello stated that they did go to surrounding towns and made fees comparable to theirs. S. Vadnais was concerned about agricultural and farming being deemed commercial and having to pay fee. M. Costello replied by stating Planning Board does not weigh in on agricultural unless they change and maybe do something like a solar plant.

Pimental: none

Schwall: I had the opportunity to attend that ice cream social, along with the Town Clerk, at the Blanding Library in celebration of the 100 yr old Anniversary and it was a great event. Thank you for putting this together. I wanted to mention that there was a very spry 102 year old lady that was present and she was 2 years old when the library opened. It was a fun event. I think the Board of Selectmen should send a letter of appreciation to State Representative Steve Howitt thanking him for approving the long term lease in a timely manner and kept us updated along the way.

Perry: The light pole outside Senior Center is fixed and also I am meeting with Conservation Commission to work with them to expedite the permits for fixing the Pleasant St. bridge.

Costello: none

4.) ADJOURNMENT: S. Pimental made a motion to adjourn the meeting at 8:23 pm to go into Executive Session M.G.L. Chapter 30A, §21 (2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations;(3) To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Chairman M. Costello stated meeting we will return to open session only to adjourn.

Topics of Discussion: Citizen Complaint Re: Town Employee; Police Department.

Michael R. Costello, Chairman

Frederick E. Vadnais, Jr., Vice Chairman

Susan M. Pimental, Clerk

David A. Perry, Jr., Member

Gerald V. Schwall, Member

Respectfully Submitted,

Kelly Hathaway
Interim Assistant Town Administrator

Approved 2/16/16