

Office of
SELECTMEN
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**BOARD OF SELECTMEN
MEETING MONDAY, JUNE 8, 2015
MEETING MINUTES
GLADYS L. HURRELL REHOBOTH SENIOR CENTER**

Present: Fredrick “Skip” Vadnais, Vice Chairman; Susan Pimental Clerk; David Perry and Gerald Schwall

Also Present: Jeff Ritter, Town Administrator

Absent: Michael Costello

1.0) Executive Session: At 6:00p.m. G. Schwall made a motion to enter Executive Session pursuant to MGL Chapter 30A, Section 21, (2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiation with nonunion personnel; and (3) discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares.

Second, D. Perry. Roll Call Vote –Schwall – Aye; Pimental – Aye; Perry – Aye; Vadnais – Aye. Voted 4-0

Topics of Discussion: Collective Bargaining, Clerical/Dispatchers Contracts, Town Administrator Position and Police Department Grievance

1.1) Call to Order at 7:19p.m.: The Board and the public participated in the Pledge of Allegiance to the Flag.

2.0) Consent Agenda

Warrants: S. Vadnais read the weekly Warrants: 15-48A, Withholdings, \$25,386.84; Payroll: 15-49B, \$81,644.97; and Invoices: 15-49, \$52,100.44. S. Pimental made a motion to approve the weekly Warrants as read. Second, D. Perry. Voted 4-0

Minutes: S. Pimental made a motion to approve and release the Meeting Minutes from June 1, 2015. Second, D. Perry. Voted 4-0

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3.0) Open Forum – Announcements: Acting Chief of Police James Trombetta was present and announced that on June 24th the Department will be sponsoring a “Car Seat Check Event.” The Event is to help make sure residents have properly. Staff will be available to answer any questions. It will be held at the Beckwith School from 2:45p.m. until 5:45p.m. The Public is welcome to attend. The Event is being sponsored by the Governor’s Highway Safety Bureau.

Also, the Department recently made three (3) arrests related to area house breaks. S. Vadnais asked if a resident see possible criminal activity should they call E-911? J. Trombetta said it is important not to confront strangers and yes residents should call E-911.

S. Vadnais stated the next regular meeting of the Board of Selectmen will be on Monday, June 22, 2015 at the Senior Center starting at 7:00p.m.

Town Administrator’s Report: J. Ritter presented the second edition of the Rehoboth Newsletter which was released on June 1st. It is another tool for Town Departments to communicate with the public. The next edition will be on July 1st with a closing date of June 29th for any submissions.

He publicly thanked the Fire Chief for assisting with two (2) important projects. First, in the completion of the new communications tower near the Animal Shelter. There are still some coverage issues to be addressed but it is mostly complete. Second, the installation of the new emergency backup generator at North Fire Station. The installation is now complete and the new generator is working fine.

Finally, he announced that his mission was largely complete in Rehoboth and that he has accepted a similar position with the Town of Holliston. He thanked the Board of the opportunity to serve the community.

4.0) NEW BUSINESS: Action Item #1A: Discussion Route 44 and Route 118 Intersection Project & Related Public Safety Concerns: William Travers from MassDoT was present. J. Ritter reported that as a follow-up to our previous meeting on this topic he secured from the Board of Assessors two (2) abutters lists. One (1) for property owners and one (1) for business owners within five Hundred (500) feet intersection. Letters were sent to each asking for support of the study.

W. Travers said if funded, the first step in the project review process would be to have the intersection surveyed and a traffic count completed.

S. Pimental asked about the impact on local businesses and their ability to conduct business. W. Travers said there would be a minimal impact and they work with the business community to reduce and negative impacts. They should be able to remain open even during construction.

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Richard Cohen, 245 Winthrop Street said he witnessed the previous reconstruction of the intersection a long time ago and was told by the engineers that the drainage would significantly improve once it was completed. It has not, flooding still takes place and would like to see that addressed. He did state that the intersection is very dangerous and safety needs to be addressed.

Albert Reeves, 254 Winthrop Street said he supported the project and asked how long it would take. W. Travers said approximately three (3) years.

The business owner of Rivendell Books and Games at 224 Winthrop Street asked if there were any short term solutions. W. Travers it really is an alignment issue that needs to be addressed and there are no short term solutions available.

Tish Vadnais asked about the possibility of installing turning arrows. W. Travers said the structures holding the lights now will not support addition turning lights.

Jean Harmon a resident of Berkley and Secretary of the Anawan Grange #221, said she supported the project it was dangerous for her children driving through the intersection. She also asked if most of the reconstruction would be on Route 44 or Rt. 118? W. Travers said he did not know at this point in time.

S. Vadnais stated there were several letters received from business and property owners. He asked W. Travers if he had enough information to bring to his project meeting? W. Travers stated yes and asked that the letters be set along to him. J. Ritter will take care of that.

Action Item #2: Review of Personnel Policies Updates: 4.0 Discipline; 9.0A Family & Medical Leave Act; 9.0B Mass Parental Leave Act; 10.0 Sexual Harassment: David Scanlon, Chairman of the Personnel Board was present and introduced the four revised and updated Personnel Policies.

At this point in time he is only seeking input and suggestions from the Board which will then be taken back the Personnel Board who will hold a Public Hearing for employees. Finally, the Policies will be returned to the Selectmen for final approval.

Policy 4.0 Discipline: At the recommendation of the Town's insurance carrier wording has been added to allow for workplace coaching between employee and supervisor if necessary.

S. Pimental said there were two (2) approaches the policy appears to assist the supervisor in providing for progressive discipline. Second, it provides a framework to allow for employee coaching before discipline.

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9.0A Family Medical Leave Act, there were no objections, changes or revisions from the Board.

9.0B Mass Parental Leave Act, there were no objections, changes or revisions from the Board.

10.0 Sexual Harassment, S. Pimental said there should be a male and a female option for employees to file a complaint. S. Vadnais said the language should reference appointing authority and asked the Personnel Board to consider rewriting Section 6.

S. Pimental made a motion to refer the suggested revisions to the Personnel Board. Second, D. Perry. Voted 4-0

Action Item #3: Vote to Award Bids for Surplus Equipment: The Board reviewed the results of the recently completed Surplus Equipment Sale. S. Pimental noted that all the minimum bid numbers had been met and there appeared to be no problem. S. Pimental made a motion to accept and award the bids to the highest bidders pursuant to the list provided by the Town Administrator. Second, G. Schwall. Voted 4-0

Action Item #4: Discussion Re: Slater Street Sign: S. Vadnais invited Acting Chief of Police Trombetta to join the Board. J. Trombetta stated that it was his recommendation to place a Stop Sign at the end of King Philip Drive and in the Southerly direction on Slater Street. S. Pimental made a motion to accept the recommendation and direct the Highway Department to install the signs. Second, D. Perry. Discussion: G. Schwall stated that he read more about the appropriate placement of Stop Signs over the past two weeks than he ever thought had been written on the topic. Since this is an ongoing situation, he believes it is appropriate to vote on the present request using the previously established process; however, he feels the process should be reviewed going forward. Voted 4-0

G. Schwall thanks resident Bob Benoit for bringing this matter to the attention of the Board. He made a motion to direct the Acting Police Chief and Acting Highway Superintendent to develop procedures for evaluating requests for the future placement of Stop Signs and to forward their recommended procedure the Board.. The publication “Manual on Uniform Traffic Control Devices” should be used as a guideline when creating the new protocol. Second, S. Pimental. Voted 4-0

Action Item #5: Vote to Approve & Sign Tyler Technologies Agreement: S. Pimental made a motion to approve the Agreement. Second, G. Schwall. Discussion: G. Schwall expressed concern about binding the Town beyond the three (3) year license agreement and recommended the second line in the Agreement, “After June 30, 2018, the Term will renew automatically for

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additional one (1) year terms at our then current SaaS Fees unless terminated in writing by either party at least sixty (60) days prior to the end of the then-current term.” S. Pimental withdrew her previous Motion and made a Motion to approve the Agreement as amended. Second, G. Schwall. Voted 4-0

Action Item #6: Vote to Appoint Stephen Silva to the Economic Development Committee:

S. Pimental made a motion to appoint Stephen Silva to the Economic Development Committee effective June 8, 2015 through June 30, 2015 and to reappoint Mr. Silva effective July 1, 2015 through June 30, 2016. Second, G. Schwall. Voted 4-0

Action Item #7: Vote to Approve Budget Amendments: Board of Selectmen \$4,950.00; Fire Department \$639.80; Special Year End: Building \$26.00; Building Electrical \$85.00:

S. Pimental made a motion to increase budget line item 011563-54202 Board of Selectmen Computer Expense Website in the amount of \$4,950.00 and to decrease budget line item 011563-52480 Board of Selectmen Computer Expense Hardware in the amount of \$4,950.00. Second, G. Schwall. Voted 4-0

S. Pimental made a motion to increase budget line item 012203-52430 Fire Department Vehicle Repairs and Maintenance in the amount of \$639.80 and to decrease budget line item 012203-55100 Fire Department Training in the amount of \$639.80. Discussion: G. Schwall asked Fire Chief Barresi if this could be reimbursable expense from the insurance company. Chief Barresi stated the claim has been submitted and he thought it would be. Second, G. Schwall. Voted 4-0

S. Pimental made a motion pursuant to GL Chapter 44, Section 33B to approve the following budget amendment and to forward the request to the Finance Committee for consideration, to increase budget line item 012413-54200 Building Department Office Supplies in the amount of \$26.00 and to decrease budget line item 012411-51110 Building Department Salary in the amount of \$26.00. Second, G. Schwall. Discussion: S. Pimental asked if this was already done a week or so ago. J. Ritter stated that this was a new request but would double check with the Accounting Department. Voted 4-0

Action Item #8: Vote to Approve & Sign Amended Notice of Lease With BWC Swan Pond River, LLC c/o Blue Wave Capital, LLC:

S. Pimental made a motion to approve and sign the Amended Notice of Lease between the Town of Rehoboth and BWC Swan Pond River, LLC c/o Blue Wave Capital, LLC for the lease of a portion of Town property known as the Rehoboth sanitary Landfill and Transfer Station at 60 Martin Street as approved by the title company. Second, G. Schwall. S. Pimental asked if Town has reviewed and approved the Amendment. J. Ritter stated that Lisa Mead, Town Counsel has reviewed the document and approved it. The next step will be to send it to Attorney Mead who will sign it and forward it to BlueWave for execution. Voted 4-0

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Action Item #9: Vote to Approve Application for a One Day Liquor License for Norton Lions' Club: S. Pimental made a motion to approve the application for a One Day Wine & Malt Liquor License for Norton Lions' Club for an event and use at the South Seekonk Gun Club, 61 Reed Street on June 20, 2015 from 6:00p.m. until 10:00p.m. and June 19, 2015 and June 21, 2015 for the transportation of alcohol. Second, G. Schwall. Voted 4-0

Action Item #10: Fire Chief Vacation Buyout: S. Pimental made a motion to authorized payment to Francis T. Barresi, Fire Chief in the amount of \$5,747.20 for four weeks of unused vacation time for FY2015 pursuant to his employment contract payment would come from the Reserve Fund since was an unbudgeted line item. J. Ritter will prepare the Reserve Fund Transfer request for the next Board meeting. Second, G. Schwall. Voted 4-0

Action Item #11: Reappointments: S. Pimental made the following motion to reappoint to the **Chapter 32B Insurance Advisory Committee** for a one year period from July 1, 2015 through June 30, 2016, Kathleen Amaral, Craig Forget, Cheryl Gouveia, Shayna Bennett, Mark J. Rossi, Michael Tyler and Suzanne Withers. Second, G. Schwall. Voted 4-0

S. Pimental made a motion to reappoint to the **Conservation Commission** for a three year period from July 1, 2015 through June 30, 2018, David Evans, Robert Materne and Matthew Habershaw. Second, G. Schwall. Voted 4-0

S. Pimental made a motion to reappoint to the **Board of Health** for a three year period from July 1, 2015 through June 30, 2018, Kathryn Knight. Second, G. Schwall. Voted 4-0

S. Pimental made a motion to reappoint to the **Personnel Board** for a three year period from July 1, 2015 through June 30, 2018, David Scanlon. Second, G. Schwall. Voted 4-0

S. Pimental made the following motion to reappoint to the **Rehoboth Community Garden** for a one year period from July 1, 2015 through June 30, 2016, John Maguire, Lisa Reigel, Gail Roy, and Michael Zeug. Second, G. Schwall. Voted 4-0

S. Pimental made the following motion to reappoint to the as the **E-911 Municipal Liaison**, Laura Schwall; **Census Liaison**, Laura Schwall; **Constables**, William J. Carmichael, Carl Chace, and Michael J. O'Hern; **Sealer of Weights and Measures**, Ernest Watson; **Town Photographer**, Norman L. Spring; **Animal Control Officer**, Jane E. Foster; **Field Driver**, Jane E. Foster; **Moth Superintendent**, Robert E. Johnson, III; **Measurer of Wood & Lumber**, Robert E. Johnson, II; **Field Driver**, Robert E. Johnson, II; **Assistant Animal Control Officer**, Robert E. Johnson, II; **Town Accountant**, Cathy Doane; **Assistant Town Accountant**, Maryann D'Andrea; **Veterans' Services Officer**, John P. Taylor; **Veterans' Grave Officer**, John P. Taylor; **Forest Fire Warden**, Frank T. Barresi; **Assistant Treasurer**, Debra Giles; **Renewable Energy RFP Coordinator**, David House; **Council on Aging Director**, Linda Sherman; and **Overseer & Volunteer of Town Projects**, Robert Materne. Second, G. Schwall. Voted 4-0

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S. Pimental made the following motion to reappoint to the **Rehoboth Emergency Management Agency** for a one year period from July 1, 2015 through June 30, 2016, Scott S. Abrahamson; Roland Aubin; Robert Bombardier; Matthew M. Bomes; William A. Dalpe; Paula Dionne; David A. Drowne; Bernard J. Fagundes; Gary A. Kloss; Alan P. Larson; Nona Maiorano; William R. Maiorano; Roger D. Mayer; Steven J. Money; Ana R. Pereira; Michael Ponte; Eileen M. Ryan; Ann L. Salisbury; Kevin Silvestre; Lawrence Skelton; and Noreen Strayer.

Second, D. Perry. Discussion: G. Schwall asked about the Bylaw which requires appointees to attend at least half the meetings held. J. Ritter will consult the bylaw and report back to the Board. Voted 4-0

Action Item #12: Vote to Approve Amendment to Chapter 90 Project Requests for Wheeler Street Bridge Culvert Project: S. Pimental made a motion to approve the amendment to Chapter 90 Project Request for Wheeler Street Bridge Culvert Project increasing the amount from \$171,210.00 to \$298,501.55 due to the higher than expected engineering costs. Second, G. Schwall. Voted 4-0

5.0) OLD BUSINESS: None

6.0) OTHER BUSINESS: None

7.0) OPEN PUBLIC FORUM: Tish Vadnais thanked J. Ritter for doing an outstanding job on behalf of Rehoboth during his four 94) year tenure.

8.0) BOARD OF SELECTMEN REPORTS: G. Schwall said hello to Gert from Gert's Kitchen. Thursday he worked with the Police Department and went on patrol during the 2nd shift. They are doing an outstanding job given the limited resources they have to work with. He attended a recent meeting of department heads watched a problem solving exercise in action. Last he and the Town Clerk attended the High School graduation. The Class of 2015 is very impressive. State Representative Howitt was also present. The Board should take a look at re-establishing the Communications Committee as an Agenda item for July 6th.

S. Vadnais said he and Tish recently attended the graduation ceremony for Bristol Aggie. There were ninety-nine (99) graduating seniors.

9.0) EXECUTIVE SESSION: None

10.0) ADJOURNMENT: S. Pimental made a motion to adjourn the meeting at 8:42p.m. Second, G. Schwall. Voted 5-0

Respectfully submitted,
J. Jeffrey Ritter, Town Administrator

Approved 6/22/15