

# Office of Town Clerk

Laura L. Schwall  
Town Clerk  
148R Peck Street  
Rehoboth, MA 02769



## POSTING NOTICE

<b>COMMITTEE:</b>	Personnel Board
<b>DATE:</b>	January 22, 2020
<b>TIME:</b>	7:00 PM
<b>LOCATION:</b>	Senior Center, 55 Bay State Road
<b>AGENDA:</b>	See Below

1. Approve Meeting Minutes 12/4/2019.
2. New Business.
3. Job Description - Part time Assistant to the Town Clerk.
4. Review Policy 3 (Employee Records).
5. Review Policy 4 (Discipline).
6. Social Media Policy.

### POSTED:



Date	Time
January 16, 2020	7:15pm
<i>Laura L. Schwall ~ Rehoboth Town Clerk</i>	

Phone ~ 508-252-6502 X-110 / Fax ~ 508-252-5342

E-Mail Address: [LSchwall@town.rehoboth.ma.us](mailto:LSchwall@town.rehoboth.ma.us)

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