

*Office of Town Clerk*

Laura L. Schwall  
Town Clerk  
148R Peck Street  
Rehoboth, MA 02769



**POSTING NOTICE**

<b>COMMITTEE:</b>	Personnel Board
<b>DATE:</b>	August 23, 2016
<b>TIME:</b>	7:00 PM
<b>LOCATION:</b>	Senior Center, 55 Bay State Road
<b>AGENDA:</b>	See Below

1. Approve minutes of 7/19/2016
2. New business
3. Job Descriptions: Highway Superintendent
4. Job Descriptions: Clerks: Administrative Aide to the Board of Health, Administrative Aide to Veterans Agent
5. Review of policies: 9.0 (FMLA), 1.0 (General), Pay), 22.0 (Vacation),
6. New Policy: optional and retirement benefits.

**POSTED:**

Date *Aug 15, 2016* Time *6:20 pm*



*Laura L. Schwall*

Laura L. Schwall ~  
Rehoboth Town Clerk

Phone ~ 508-252-6502 X-110 / Fax ~ 508-252-5342

E-Mail Address: [LSchwall@town.rehoboth.ma.us](mailto:LSchwall@town.rehoboth.ma.us)