

9/20/21

7:00 PM Call to Order – Open with Pledge of Allegiance to the Flag

WARRANTS:

Warrant approval:

MINUTES: Regular Minutes: 2/8/21, 2/16/21, 2/22/21, 3/1/21, 3/8/21 and 3/15/21
Executive Minutes: N/A

Announcements:

The Next Selectmen's Meeting will be held on Monday, September 27 at 7 PM at Town Hall.

TOWN ADMINISTRATOR'S REPORT

The Rehoboth Fire Fighter's Association will be holding their 50th Annual Ball on Saturday, October 16th at 6pm at the Crestwood Country Club. Tickets are \$40 per person, please call Capt. Dan Noons at 508-509-8357.

Deputy Chief Rossi asked that I notify the Board that they have added a separate insurance rider for the K-9 dog. It will be added to this year's insurance policy.

Reminders:

The Town has the following positions available:

PT-Transfer Station Monitors (2)

PT-Transfer Station Manager

PT/Temp-Videographer

PT/ Temp-Payroll/Office Clerk (we did interview another candidate last week and it went very well).

Truck Driver/Laborer-Highway Dept.

For more details on these positions please visit the town website under "Employment Opportunities." All interested applicants, please send in your application to the Board of Selectmen's office.

The Personnel Board and Town Events Committee are both looking for volunteers for their committee as well. If someone is interested in helping them, please forward your talent bank form to the Selectmen's office.

OPEN PUBLIC FORUM:

9/20/21

NEW BUSINESS:

Action Item (1): Discussion Re: Electronic Voting Devices with the Town Clerk

*w/ possible
Action*

Background: Laura will present her research and quotes that she has received.

Motion:

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

9/20/21

NEW BUSINESS:

Action Item (2): Vote to Reject “Request for Proposal” for Consultant

Background: Per Mike’s update last week on the RFP, the Board needs to official vote on the rejection of bids.

Motion: Vote to reject the 2 bids that were received on 9/8/21, they were not fully completed per the bid specs.

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

9/20/21

NEW BUSINESS:

Action Item (3): Vote to Approve Dispatchers' Unions Contract

Background: If the Board approved the contract in Executive Session, then we need to make it official in the Regular Session

Motion: To Approve the Dispatchers' Union Contact effective July 1, 2020-June 30, 2023.

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

9/20/21

NEW BUSINESS:

Action Item (4): Vote to Approve Veteran's Agent Job Description and Contract

Background: If the approval of the Contract and Job Description was passed during the Executive Session, we need to approve it in Regular Session. Mike D can speak to this.

Motion: Vote to Approve the Job Description for the Veteran's Agent

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Motion: Vote to Approve the Employment Contract with the Veteran's Agent,
Effective : 9/20/21 to 6/30/24 (not sure if this will be the exact dates)

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

9/20/21

NEW BUSINESS:

Action Item (5): Vote to Accept Resignation from Anthony Arrigo from Historical Commission

Background: The Town Clerk's Office received a letter of resignation from Mr. Anthony Arrigo from the Historical Commission. Due to a very busy family life and full-time job and many other commitments, he had to cut back on some responsibilities. His current appointment schedule would expire 6/30/22.

Motion: Vote to accept the resignation of Anthony Arrigo from the Historical Commission, effective immediately.

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

9/20/21

NEW BUSINESS:

Action Item (6): Vote to Approve Re-Appointments for Chief of Police, SMHG Representative and Alternate, Agricultural Commission, and Chapter 32B Insurance Advisory Committee and New Appointments for Chapter 32B Insurance Advisory Committee

Background: Following are additional appointments and reappointments for various positions/committees.

Motion: Vote to reappoint the following individuals, to the following positions, effective dates as listed, due to the COVID-19 pandemic and their consequent “holdover” status for all of fiscal year 2021:

*Due to COVID-19 Pandemic and State of Emergency all 2020 reappointments were considered to be “hold-over” appointments until the State of Emergency was lifted. As such, the following appointed “terms” are being bridged by setting the effective dates with the beginning of the “holdover” appointed terms. This will adjust the appointment records accordingly and eliminate any “break” in service. (This vote effectively ratifies the holdover period)

Reappoint:

Chief of Police, James Trombetta, (three-year term) 7/1/2021-6/30/2024*

SMHG Representative, Lisa Dias-Cabral, 7/1/2021-6/30/2022*

SMHG Alternate, Deborah Arruda, 7/1/2021-6/30/2022*

Agricultural Commission, (three-year terms)

Patricia Vadnais, 7/1/2020-6/30/2023*

Robert Peasley, 7/1/2020-6/30/2023*

Joan Ayotte, 7/1/2021-6/30/2024*

Chapter 32B Insurance Advisory Committee, (two-year terms)

Reappoint:

Kathleen Amaral, effective 7/1/2020-6/30/2022*

Shayna Bennett, effective 7/1/2020-6/30/2022*

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

New Appointments:

Motion: Vote to appoint the following to the Chapter 32B Insurance Advisory Committee:

Deborah Arruda, effective 9/20/2021-6/30/2023

Lisa Dias-Cabral, effective 9/20/2021-6/30/2023

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:

9/20/21

NEW BUSINESS:

Action Item (6)¹: Vote to Approve Copier Lease for the Highway Dept.

Background: George and Derek have been working on this lease. Highway was having issues with their current printer/scanner.

Motion: Vote to Approve the Copier Lease with Canon for 5 years at \$80 per month for the Highway Dept.

| | | | | | |
|---------------|--|----------------|--|--------------|--|
| Moved: | | Second: | | Vote: | |
|---------------|--|----------------|--|--------------|--|

Discussion:



CANON SOLUTIONS AMERICA

Canon Image Runner Advance Hardware Options for



Rehoboth
MASSACHUSETTS

Rehoboth Highway Department

(Color Option) Canon IR ADV DX C478iFZ (A4) Configuration:

Speeds Up to 50PPM (Letter) & 39PPM (Legal) in B&W and Color

(Will not take 11" x 17" Ledger Sized Paper)

100-Sheet Duplex Automatic Document Feeder

100-Sheet Stack Bypass Tray

(2) 550-Sheet Paper Trays & Cabinet

Internal Stapling Finisher

Super G3 Fax Board (Standard)

4.0 GB RAM Memory

256 MB Hard Disk Drive

Canon UFR, PCL, and PS3 Print Drivers

Color Network Printing & Scanning

Power Protection

| Canon Image Runner Advance MFP | National IPA Pricing Options | Meter Billable Service Rates <i>National IPA CPC Rates Are <u>FIXED</u> for Term</i> | Average Monthly Supply Costs Excludes Paper |
|--------------------------------------|---|---|---|
| Canon IR ADV DX C478iFZ | 60 Month FMV Lease @ \$80.00 / Month | Each B&W Page Billed @ \$.0133 Each Color Page Billed @ \$.0530 | Includes All Toners & Staples |



Lease Schedule ("Schedule") - Itemized (SER-700)

Customer: TOWN OF REHOBOTH
Agreement #: MA4619
CFS App #: 1845274
Transaction #: S1212077
Salesperson: Steven A Pery
Order Date: 09/16/21

| | | | |
|-------------------------------|---------------------------|---|------------------|
| Billing Information | | Equipment Maintenance Information | |
| Customer Account: 2181151 | Company: TOWN OF REHOBOTH | Maintenance included for all Equipment | |
| DBA: | | Maint Base charge invoiced Monthly by CSA | |
| Address: 148R PECK ST | | Excess Per Image Charge invoiced Monthly by CSA | Fixed Price Plan |
| Address 2: | | Per Unit Coverage Plan | |
| City: REHOBOTH | County: BRISTOL | Lease Payment shall be invoiced Monthly | |
| State: MA | Zip: 02769-3009 | Purchase Option: Fair Market Value | |
| Contact: DEBORAH ARRUDA | Phone #: 508.252.6502 | Tax Exempt (Certificate Attached) | |
| Email: darruda@rehobothma.org | Fax #: | | |

| Item Code | Listed Items Description | Qty | Unit Pmt | Total | Shipping: 345 ANAWAN ST | Delivery Date: 09/22/21 |
|-------------|---|-----|----------|----------|-------------------------|-------------------------|
| 4836C002 | IRADVDC478IFZ | 1 | Included | Included | | |
| 3316C001 | CASSETTE FEEDING UNIT-AS1 | 1 | Included | Included | | |
| 2368V120 | MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM | 1 | Included | Included | | |
| 1972V064 | ESP NEXT GEN PCS POWER FILTER (120V/15A) XG-PCS-15D | 1 | Included | Included | | |
| 3826V924 | INSTALL PAK IRA DX C477IF / C477IFZ / C478IF / C478IFZ / C568IF / C568IFZ | 1 | Included | Included | | |
| IntSupplies | Pre-Installed Supplies Installed in Machine | 1 | Included | Included | | |

| | |
|---|--|
| Additional Requirements: | |
| OC: COUNTY OF DUPAGE CONTRACT FIR-0251-18 | |
| THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"). TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE"), AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS , AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CSA AND LESSOR AS PROVIDED IN THE LEASE TERMS. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE. | |

| | | | |
|--|------------------------------|-----------------------------------|-------|
| Customer Authorized Signature: | Printed Name: DEBORAH ARRUDA | Title: Interim Town Administrator | Date: |
| ACCEPTANCE CERTIFICATE | | | |
| To: CSA and Lessor: Customer certifies that (a) the Listed Items referred to in the above Schedule have been received, (b) Installation has been completed, (c) the Listed Items have been examined by Customer and are in good operating order and condition and are, in all respects, satisfactory to the Customer, and (d) the Listed Items are irrevocably accepted by the Customer for all purposes under the Agreement. Accordingly, Customer hereby authorizes billing under this Schedule. | | | |
| Authorized Signature: | Printed Name: | Title: | Date: |
| For Internal Purposes Only: | Printed Name: | Title: | Date: |
| CFS Authorized Signature: | Printed Name: | Title: | Date: |

Certificate Of Completion

Envelope Id: B0B48BF452D3448B874B7B9B127F4570

Status: Delivered

Subject: TOWN OF REHOBOTH – Please sign the following Sales Document (Quote ID: S01212077)

CSA_SALES_BRANCH: PROVIDENCE

Source Envelope:

Document Pages: 1

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 0

CSA Sales Documents

AutoNav: Enabled

1 Canon Park

EnvelopeId Stamping: Enabled

Melville, NY 11747-3036

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

CSASalesDocuments@csa.canon.com

IP Address: 146.184.0.84

Record Tracking

Status: Original

Holder: CSA Sales Documents

Location: DocuSign

9/16/2021 11:36:24 AM

CSASalesDocuments@csa.canon.com

Signer Events

Signature

Timestamp

DEBORAH ARRUDA

Sent: 9/16/2021 11:36:26 AM

darruda@rehobothma.gov

Viewed: 9/16/2021 12:20:51 PM

Interim Town Administrator

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 9/16/2021 12:20:51 PM

ID: 48974f0c-da2a-489a-83b4-ceb10063be1e

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

DEREK ROUSSEAU

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Sent: 9/16/2021 11:36:26 AM

drousseau@rehobothma.gov

Viewed: 9/16/2021 11:53:41 AM

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

NADINE PRICE

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Sent: 9/16/2021 11:36:26 AM

nprice@csa.canon.com

Canon Solutions America, Inc.

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

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STEVEN PERRY

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Sent: 9/16/2021 11:36:26 AM

sperry@csa.canon.com

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

| Witness Events | Signature | Timestamp |
|--|------------------|-----------------------|
| Notary Events | Signature | Timestamp |
| Envelope Summary Events | Status | Timestamps |
| Envelope Sent | Hashed/Encrypted | 9/16/2021 11:36:26 AM |
| Certified Delivered | Security Checked | 9/16/2021 12:20:51 PM |
| Payment Events | Status | Timestamps |
| Electronic Record and Signature Disclosure | | |

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Required hardware and software

| | |
|----------------------------|---|
| Operating Systems: | Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X |
| Browsers: | Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only) |
| PDF Reader: | Acrobat® or similar software may be required to view and print PDF files |
| Screen Resolution: | 800 x 600 minimum |
| Enabled Security Settings: | Allow per session cookies |

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9/20/21

Department Head Reports:

Selectmen's Reports:

Vadnais:

Deignan:

Perry:

Muri:

Solas: