



Town of Rehoboth
PLANNING BOARD
FORM A: CHECKLIST

For Planning Board Use
CHECKLIST
File No. _____
Owner _____
Street _____

For Administrative Review Only

1. Name _____
2. Date of Submission _____ Review Date _____
3. Review Conducted By _____ Final Action Date _____

SUBMISSION 202

- ☐ 202.2.01 Completed 'Form A' Application
- ☐ 202.2.02 Completed 'Form A' Plan (1 Mylar and 5 paper prints)
- ☐ 202.2.03 Appropriate Filing Fee

PLAN CONTENT 203

- ☐ 203.1.01 Plan Size: 8.5" x 11" Minimum; 24" x 36" Maximum
- ☐ 203.1.01 Lettering: 1/8" Minimum
- ☐ 203.1.01 Border: 3/4"
- ☐ 203.1.02 Block along right border with header "Approval Not Required..." SEE PLATE D
- ☐ 203.1.03 Title block located at bottom right corner SEE PLATE E
- ☐ 203.1.04 Name, seal and signature of the MA Prof. Land Surveyor that prepared the plan
- ☐ 203.1.05 Owner(s) name, mailing address, telephone number, current deed book/page
- ☐ 203.1.06 North arrow depicting whether northern or true
- ☐ 203.1.07 Legend when applicable
- ☐ 203.1.08 Locus Map to scale located at the top right corner (USGS map preferred)
- ☐ 203.1.09 Notice of any Zoning Board of Appeals decisions placed on the plan as a Note
- ☐ 203.1.10 Notice of any Planning Board decisions placed on the plan as a Note
- ☐ 203.1.11 Street Name(s), noting whether Public or Private and roadway dimensions
- ☐ 203.1.12 Zoning Districts (Groundwater, Flood Plain – FEMA/FIRM, Building Setbacks)
- ☐ 203.1.13 Base Flood Elevation
- ☐ 203.1.14 Complete dimensions of all lots with at least three property markers with two on the same line. All property markers are to state whether it was set or found. Plan "calls" placed on plan progressing from the previous course.
- ☐ 203.1.15 Location and use of all existing buildings and or structures
- ☐ 203.1.16 Total Lot Area as defined in the Zoning By-Laws Section 5.0 with an "Area Summary" (SEE PLATE F) and with wetlands statements either "No wetland present on this lot" or "Wetlands present on this lot"
- ☐ 203.1.17 Adjacent land owned by the owner shown in entirety
- ☐ 203.1.18 Names, property address, deed book/page reference of any and all adjacent land owners
- ☐ 203.1.19 Frontages of abutting properties adjacent to the required frontage of the retreat lot (if applicable)
- ☐ 203.1.20 Certification: "I certify that this plan has been prepared in accordance with the Massachusetts Board of Registration of Professional Land Surveyors Standards"