

**Town of Rehoboth
Personnel Board**



Minutes of Meeting on September 25, 2019 at Gladys L. Hurrell Rehoboth Senior Center

Present: Dave Scanlon, Lori Caron-Silveira, Sandy Marquis, Richard Panofsky, Craig Chapman

Call to order: 7:10 p.m.

Approval of Minutes of August 21, 2019 – Sandy made a motion to approve the minutes. Dave seconded. Motion passed 4-0.

1) New Business:

- Dave discussed with the board that we should relook at the Town's job application.
- Lori discussed with the board Exempt versus Non Exempt employees with regard to overtime. New law changes go into effect 10-01-19. Dave will follow up with Cheryl.

2) Policy Status Review:

- Dave handed out updated policy status review sheet for board to discuss.
- Discussion on Social Media policy lead to re-addressing with the board and move forward with a draft to the Town.
- Discussion on reviewing policies between 2012 and 2014. Board will review policy #'s 2, 3, 4, and 5 for next meeting.
- Discussion on Performance Evaluation Policy. Dave will check on status.

3) Adjournment:

- The next meeting will be held November 6, 2019 @ 7:00pm.
- On a motion by Craig and seconded by Lori, the meeting was adjourned 8:05pm.

Dave Scanlon, Chairman

Craig Chapman, Clerk