

**Town of Rehoboth
Personnel Board**



Minutes of Meeting on April 19, 2023

Dunkin Community Conference Room 227 Winthrop St.

Rehoboth, MA. 02769

Present: Craig Chapman, Sandra Marquis, and Richard Panofsky, Terry Tamasco

Call to order: 6:07p.m.

Approval of Minutes of March 21, 2023 – Craig made a motion to approve the minutes. Sandy seconded; Richard and Craig will sign the approved minutes. **Motion passed 3-0.**

- 1) **New Business:** Town Updates. New possible Member interested for board. Rita Tamasco. Motion made by Richard seconded by Craig for Terry Tamasco to be appointed to the board. **Motion passed 3-0.**
- 2) **Public Hearing:** Motion to open public hearing made by Craig Seconded by Sandy. **Motion passed 3-0.** Andrew Prata present. Social Media Policy discussed about on and off duty use. Recruitment and Appointment 11.1 Natural and protective hairstyles discussed. State regulations outlined and policy corrected to State recommendations. Motion made by Craig seconded by Sandy to close public hearing. **Motion passed 3-0.** Motion made by Craig and seconded by Sandy to approve both Social Media and Protective Hairstyles Policies. **Motion passed 3-0.**
- 3) **Job Descriptions Accounting Assistant PT** – Review and discussion. Draft will be presented for next meeting.
- 4) **Job Description Town Accountant** - Discussion and Review. Motion made Sandy seconded by Craig to approve. **Motion passed 3-0.**
- 5) **Job Description Administrative Aide PT**- Discussion and Review. Action next meeting.
- 6) **Next Meeting:** June 19, 2023 at 6:00pm.
- 7) **Adjournment:** Motion made by Craig and seconded by Sandy, the meeting was adjourned 7:28pm.


Richard Panofsky, Chair


Craig Chapman, Clerk