

Approved at the April 2, 2019, business meeting

**Town of Rehoboth
Municipal Building Study Committee
Notes of the Meeting on March 19, 2019
Location: Council on Aging Building**

Present: Frank Barresi, David Foss, Joseph Nunes, Carolyn Panofsky, Richard Panofsky

Guests: Selectman James Muri; Edward Rowse, architect; Marc Zawatsky, CGA Project Management

Excused: Helen Dennen, Deborah Arruda, Bill Maiorano, Scott Meager, James Medeiros

Call to Order: 5:05 pm

Minutes of Meeting on February 18, 2019. The draft had been distributed by email. F. Barresi moved approval as written; D. Foss seconded; motion carried.

Minutes of Meeting on March 4, 2019. The draft had been distributed by email. F. Barresi moved approval with one correction; D. Foss seconded; motion carried.

1. Consider the Monday, March 11, discussion with the BOS

- Per the BOS discussion, we will wait until Fall to propose the \$1.1 million plan to town voters. This gives time to prepare the public information sessions and to give any assistance requested by the new PAC. While the timing is a little more relaxed, we will begin to work on RFPs to procure OPM and A/E services. The town has previous agreements to use as an initial model. The Committee can designate some members to do initial drafting.
- J. Muri reported that the full budget for present services has been encumbered. Contacts for town input will be himself and Debbie Arruda.
- The “Do Nothing” costs will continue to be refined.

2. Continue to consider process and timing

- As we proceed towards the RFP drafts, we should ask stakeholders to take one additional pass at the conceptual architectural plans to ensure all needed functions are represented. We must also determine specific modifications to the acquired building.
- The Committee continued a discussion of timing for the new Animal Shelter. R. Panofsky said that he will work with the Animal Advisory Committee and ACO Rob Johnson on a clear agreement as to needs for both compliance and to meet current animal demands.

3. Prepare public information sessions

- The first session was scheduled for April 4 at 7:00 pm at the COA building was reserved. With the more relaxed timing, we will cancel this session.
- Our new schedule is to hold an Informational Workshop session targeted for town employees. This is to occur April 18 at 4:00 pm, probably in the Town Hall meeting room.
- D. Foss is preparing graphic and printed materials. In earlier sessions we can focus on the “do nothing” scenario, identifying clearly all the problems in present facilities.
- Soon the Committee plans to do an informational presentation at a BOS meeting with a one-page informational flyer.
- A reminder to send J. Nunes suggested answers for the FAQ draft. Also, each stakeholder will work to prepare a list of “talking points” that focus on the human service impacts of doing business in the present facilities.

4. Other business: Any other business which may come before the MBSC

- The next meeting will be Tuesday, April 2, 2019, at 5 pm.

Adjournment

- R. Panofsky moved to adjourn at 6:10 pm; F. Barresi seconded; motion carried.

Respectfully submitted,

Frank Barresi, Vice Chair

Richard Panofsky, Clerk

MBSC Agenda March 19, 2019
Workshop Meeting
March 19, 2019 — 5:00 pm
Senior Center

5:00 pm — Call to Order
Business for discussion
Consider the Monday, March 11, discussion with the BOS
Continue to consider plans for a new municipal complex
Continue to consider process and timing
Continue to prepare public information sessions
Other business: Any other business which may come before the Committee