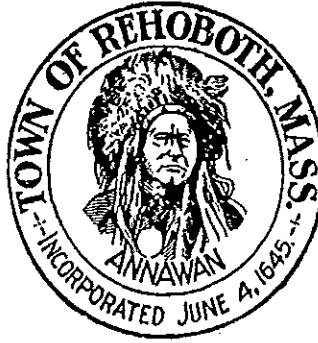


Office of
SELECTMEN
148R Peck Street
Rehoboth, MA 02769



Tel.: (508) 252-3758
Fax: (508) 252-5342

Date: May 1, 2003
To: All Departments
From: David J. Marciello

Cc: Board of Selectmen
Highway Department

The Board of Selectmen at their regular meeting of April 28, 2003 voted unanimously to adopt the following policy regarding to address alleged pothole damage:

Pothole Damage Policy

The Town is not liable for any potholes and/or any road-hazards fixed within 24 hours of said pothole/road-hazard being reported to the Police Department. Only those potholes and/or road-hazards not fixed within 24 hours of proper notification shall the Town be held liable.

Once the Police Dispatcher has been notified, he/she is to immediately notify the Highway Department and log-in the report in the daily log indicating the time reported, place of the pothole and the name, address, phone number and vehicle make and registration number of the person making the report.

If any other Department is the place of first notification, said Department is to document the time of the report, the name, address, phone number and vehicle make and registration number and the immediately notify the Police Dispatcher. Upon notification to Dispatch, Dispatch is to document and notify Highway immediately, as specified above.

Once notified, Highway is to take corrective actions on all reports within the 24 hour notification period.

The Board of Selectmen respectfully requests you implement use of this policy immediately. Thank you for your assistance.