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Rehoboth Council on Aging
Board of Directors Meeting
@ Gladys L. Hurrell Rehoboth Senior Center
Minutes of October 25, 2017

- 1) **Call to order**--7:04 pm
- 2) **Pledge of Allegiance**
- 3) **Members Present**-- Dr. Robert Lambe, Ronald Whittemore, Dr. Bruce Thayer, MaryBeth Moriarty, Charlene Cunha and Linda Sherman
Members Excused-- Neal Harrington and Sue Laverdiere
Guests Present--Kim Robens
- 4) **Review past months meeting minutes**-- August 9, 2017 Executive Session --ok approved and hold--motioned by Mary Beth Moriarty and seconded by Charlene Cunha. August 9, 2017 Regular Minutes- ok approved- motioned by Ron Whittemore and seconded by Dr. Bruce Thayer.
- 5) **Presentations**-- Nothing to report.
- 6) **Expense Report**--Reports look good, Turnover/Profit reports look great. Meals served during Gert's Café show that it is extremely busy here at the C.O.A.
- 7) **Director's Report**-- Bristol County Sherriff's Dept. had sent their female prisoners here today to help tidy up the C.O.A. They cleaned all the bathrooms, weeded the gardens, vacuumed and washed the floors. They also helped build and replace shelves for the kitchen fridge. Both Anawan Pharmacy and Rite Aid Flu Clinics came here at the C.O.A. and that went well. Our new Core Strength Class started on Sept. 5th and went well. Missy Nelson who instructs our ZUMBA class has taken over the Chair Yoga class to help out our previous instructor who is now instructing our new Core Strength Class. Our Art Class is doing extremely well and we have many new members that are attending this class. Dighton Rehoboth Leos will start working on the walking path on Oct. 24th and 30th and then again sometime in the Spring of 2018. Linda met with 3 new Volunteers from the Rehoboth Food Pantry, who have recently taken over to replace Steve Martin who is no longer running the Food Pantry, to discuss Holiday baskets and fuel assistance. Steve Martin will be doing the "Blizzard of Giving" this year though. Jim Sine has replaced the circulator pump in the basement here. Ron Whittemore explained that greenish deposits were developing around the pump and it had to be fixed. The cost was \$650.00. Doug and Bill from MEMA will do a 'Winter Preparedness' presentation during Gert's Café Lunch on Nov. 13th along with TRIAD and REMA. They also are hoping to bring 'Emergency Backpacks' for our Seniors which will have flashlights and other essential items needed in case of an emergency. The Annual Holiday Dinner sponsored by the Rehoboth Lion's Club will be held at the Hillside Country Club on December 3rd at Noon. The C.O.A. is helping sell tickets for this event. We will be receiving \$21,989.90 from Formula Grant FY 2017-2018 which is a rate of \$9.70 per senior instead of the \$10.00 which was initially planned. Linda and Brad attended a meeting held by 'Citizens for Citizens' earlier this month to go over their 'Fuel Assistance Review Meeting' for this year. They were informed on how to start the application documentation process and any requirement/changes that have been made for low income clients. Holiday baskets and donations for our Rehoboth area clients in need will be distributed this year as follows: Brad will be helping our Seniors, Jake will be helping our Veterans, and our local Schools will be helping our local Families in need. Linda is currently working with Derek to install our new speaker system. M&S Cleaning and Mark (our C.O.A. janitor) will now be paid directly through Formula Grant. Brad's extended hours are also being paid through Formula Grant funding. Health Screenings done by our Town Nurse Jamie, who also helps update our Seniors medical information for our Town Ambulance in case of emergencies. Out of Town Seniors will also now be included with "File of Life" for medical emergencies which is very helpful. Pickleball is a big hit and will still be funded through Formula Grant. Emmett from Boston who handles our Formula Grant funds is VERY pleased with all our busy activities.

Linda has been inquiring about setting up a "Dementia Registry" for our Seniors. Dr. Lambe had some concerns about this and that this sensitive information would have to be encrypted. Linda learned a lot at the M.C.O.A. Annual Conference this year. She attended a presentation on Dementia and what signs to look for. She would like to have a professional speaker come here at the C.O.A. to do a presentation on this. Ron Whittemore asked how our local Police handled situations with Seniors who have Dementia. Linda explained that her and Brad work with our local Police and handle these situations urgently and quickly.

- 8) **Old Business**—Nothing to report.
- 9) **New Business**—at the most recent Directors Town Meeting, there were some questions regarding mileage and after hours purchases. Helen recommended that the C.O.A. Board approve and do up a letter in writing authorizing these type of mileages. Ron Whittemore stated that "The C.O.A. Board approves after hours mileage to be paid to C.O.A. Employees and Volunteers on these occasions when running errands or picking up donations during standard working hours would be inconvenient or not possible". Linda also stated that she currently does not get paid mileage to Town Hall when dropping off invoices and cash. She asked for permission to also get paid for this as well. She does this weekly. Mary Beth Moriarty agreed with Linda that all C.O.A. Staff and Volunteers should get paid mileage for trips to Town Hall. The C.O.A. Board agreed and approved unanimously that all C.O.A. Staff and Volunteers be paid mileage for C.O.A. business which would include travel to another Town Buildings. Dr. Lambe moved to motion this, Ron Whittemore 1st motioned and Dr. Bruce Thayer 2nd motioned this. Linda also asked about Town Hall and their observed holiday schedule. The C.O.A. is not included with all of the holidays. For example, Town Hall is closed on Good Friday and they also close at Noon the day before Thanksgiving but we are open for the full business day. Town Hall is also closed on Nov. 10th but we are open. Linda is asking to be treated fairly along with the other Town Directors and that the C.O.A. should observe the same Holiday schedule as Town Hall and be compensated fairly and not have to use her personal or vacation time. Dr. Lambe agreed and motioned that the C.O.A. should observe the same Holiday schedule as Town Hall. Ron Whittemore 1st motioned and Mary Beth Moriarty 2nd motioned. Ron W. wanted to mention that the C.O.A. would be installing special thermostat heaters in the bathrooms, Linda's office and the Conference Room. We are looking into getting our heating system looked at. Concerns of why the thermostats so not talk to the HVAC system. We need someone to come and access this, what we need to fix, and to balance out the heat.
- 10) **B.E.S.I. Report**—Dr. Bruce Thayer reported that their food service travel meals company that they currently use have been late with meal deliveries and temperatures being off. Nancy Munson is trying to improve these issues. We are o.k. here at the Senior Center on our end. The driver who we have for our area works well with us. He will drop our meals on wheels lunches here first because we open earlier than the Dighton Senior Center, unless we have a different driver covering. Dighton opens up at 9:00 am so if we are second in line for deliveries it does delay our Volunteer drivers here and meals are delivered later. Dr. Thayer suggested that we keep Nancy Munson informed on this and any other issues that we may have. Bateman Food Service has asked us directly if ok to deliver our meals on wheels at 8:30 am before Dighton which opens at 9:00 am and we were happy about this suggestion. Elder Services are doing well. Dr. Thayer asked if there was any feedback from Linda and she said that she likes their phone system. They are quick to answer the phones and calls are directed promptly to the appropriate dept.
- 11) **Friends of the Rehoboth Elderly Report**—Mary Beth Moriarty said that they now have 2 new members and things are moving along. They are currently working on the fundraiser letter and should be ready before Thanksgiving. Ron W. asked if they still help with fuel assistance and Mary Beth M. said yes they do, but only for Seniors.
- 12) **Correspondence**—Thank you notes were sent to us for our help. 'Abundant Hope' listed us as a Donor on their pamphlet and thanked us for our help.
- 13) **C.O.A. Building usage**—request #1 by Best as Yet to Come, Dr. Lambe motioned to approve, Ron W. 1st motioned and Dr. Bruce Thayer 2nd motioned. Request #2 by Rehoboth Animal Advocates, Dr. Lambe motioned to approve, Mary Beth Moriarty 1st motioned and Dr. Bruce Thayer 2nd motioned.
- 14) **Open Forum**—Nothing to report
- 15) **Other Business Issues**---Nothing to report

- 16) **Adjournment**---8:18 pm- Dr. Robert Lambe motioned to adjourn meeting- Ron W. 1st motioned and Dr. Bruce Thayer 2nd the motion.

*Respectfully submitted,
Kimberly Robens- Secretary*

Approved by:



Dr. Robert Lambe
C.O.A. Board President

Next COA Board Meeting- January 17th 2018 at 7:00 p.m.